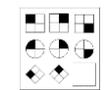


SUPPORTING YOUR TRUST'S ASSESSMENT DELIVERY

To assist your teaching staff in running the assessments and to ensure these are delivered in a uniform way, GL Assessment offers the following support services:

	A dedicated help line for Key Accounts	Key Accounts Support Team 0208 996 3388 Technical Support 0330 132 5375, option 2
	Extensive guidance and support handbook	Extensive guidance and support material on the administration of each of the assessments along with top-tips for successful delivery. A link will be sent to all academies in the trust.
	Overview for Trust/Cluster	This is a half day session and will provide an overview of: The whole pupil view, tests, administration, and data files from SIMS and understanding the reports available. This session would cover set-up and webinar set-up training would then not be required.
	Webinar on the set-up assessments on Testwise	Customers will be able to access a pre-recorded set-up webinar set-up. This will provide information on use of Testwise to import registers and for paper customers completing the data file for scoring.
	E-learning modules on the assessments to support teachers	These cover a broad spectrum of topics to help customers deliver the assessments (Modules 1 to 3 cover assessment and administration, it is suggested that modules 4 and 5 are left until you have your own data) Modules 4 and 5 will help you understand the data, and the implications for teaching and learning.
	Webinar on key Standardisation terms	Customers will be able to access a short pre-recorded webinar covering an explanation of the main standardisation terms used within the reports.
	Trust hosted training workshop	A Trust hosted half day workshop that will give you the opportunity to work with the data that is produced by the assessments as detailed in our Workshop format below, but just for the Trust. We also then have our regional workshops running throughout the year which may be particularly useful for new academies/staff joining throughout the year to attend, which are £100 per delegate.*
	Optional training follow-up survey	Allows for a double check on utilisation of training and staff needs. Have you had a go at the post event activity, is there anything else



Optional additional training session

A further half day training workshop at a later stage in the year to look at the data analysis post assessment and how to combine different sets of data, or a refresher session for new schools joining.



Specific Requests**

Moving forward GLA would work with you to help source other resources to support your best use of the assessments. Possibility of 'surgery' sessions.

** Some requests may require us to source appropriate trainers/materials etc. and would require a reasonable lead in time and an understanding that we could not guarantee meeting exact specification.

* There will be four different workshops available which will cover the following aspects of assessment:

Regional Workshops – sessions are two and a half hours long

- **Ability** – *Why test ability; building a whole pupil view*
- **Attainment** – *Why test attainment; building a whole pupil view; standardised assessment and its benefits explained*
- **Literacy** – *Why test literacy and in particular reading; building a whole pupil view*
- **Surveys** – *What 'soft' data from surveys can offer; building a whole pupil view.*

Workshops will include:

- Whole pupil view model and rationale
- Working with standardised data; standardised terms
- Specific assessment key messages from the data
- Use of sample data as exemplar data usage
- Combination reports to illustrate data usage
- Interactive discussion around implications from data and opportunity to share best practice